

MAXINE WATERS EMPLOYMENT PREPARATION CENTER (MWEPC)

Revised Action Plan 2023-2025

The updated MWEPC Action Plan for continuous school improvement is the direct result of our Self-Study evaluation with stakeholders. We selected four (4) major areas of focus for the 2023-25 action plan as described below. Each area is based on the school's vision, mission, and diverse needs of the students we serve.

Action Item #1: Develop a plan to increase parking spaces for staff and students.

Rationale: Student support services and community relations address the school's need to provide ample space for all staff and students to park safely.

Action Steps	Person(s) Responsible	Timeline for completion	Resources Needed	Methods to Assess, Monitor, and Report Progress
Develop a plan to identify potential available areas for parking	<ul style="list-style-type: none"> Administration Teacher Committee 	Jun 2024	Current school site maps	Regularly scheduled meetings to discuss areas developed for parking
Identify possible persons to assist in navigating District and City policies, procedures, and obstacles	<ul style="list-style-type: none"> Principal APOs Net@Work Committee 	Aug 2024	<ul style="list-style-type: none"> Central Office Net@Work 	Create a community committee to navigate City and District policies
Compile the parking space expansion project and identify a project manager	<ul style="list-style-type: none"> Administration DACE CPM 	Sep 2024	<ul style="list-style-type: none"> DACE CPM Administration 	Host meetings to report progress
Present project ideas and possible funding needs to complete the project	<ul style="list-style-type: none"> Administration DACE CPM 	Jan 2025	<ul style="list-style-type: none"> DACE CPM Administration 	Host meetings with the District to present proposals

Action Item #2: Increase the number of classes offered through Integrated Education and Training programs. Plan and open a new IET Trades Campus.

Rationale: Many CTE and Industrial Trade classes are moving towards IET classes. DACE has deemed IET a critical area due to the shortage of skilled and employable, potential employee replacements for the Construction trades and Medical industry. IET programs address the shortage that industries are experiencing. We hope to increase classes and implement the IET model to expedite students through language and CTE classes.

Action Steps	Person(s) Responsible	Timeline for completion	Resources Needed	Methods to Assess, Monitor, and Report Progress
Identify student needs	<ul style="list-style-type: none"> Administration Advisors Teachers 	Aug 2023	Program Data	<ul style="list-style-type: none"> Interest Lists Student Surveys
Identify and establish class space and classroom needs	<ul style="list-style-type: none"> Administration Advisors Students 	Aug 2023-Jun 2024	<ul style="list-style-type: none"> Class Interest Lists New CTE & ESL Instructors Funding for Programs 	<ul style="list-style-type: none"> Enrollment Reports Student Interest Lists Persistence Reports Completer Reports Job Placement Reports

Promote new IET classes	<ul style="list-style-type: none"> • Administration • Advisors • Teachers 	Jan 2024	<ul style="list-style-type: none"> • Social Media • Flyers • Marketing 	Organize Data Group (Teachers)
Analyze student outcomes	<ul style="list-style-type: none"> • Administration • Advisors 	Jun 2024	<ul style="list-style-type: none"> • Persistence Reports • Enrollment Reports • Placement Reports 	<ul style="list-style-type: none"> • Reports: DACE-SIS, Central Office, Perkins, WIOA • Student Surveys

Action Item #3: Utilize marketing strategies to promote school programs.

Rationale: Marketing is essential to attract students to our programs. The school leadership engages in strategic relationships, partnerships, and collaborations with organizations to develop and improve educational opportunities for a diverse student population.

Action Steps	Person(s) Responsible	Timeline for completion	Resources Needed	Methods to Assess, Monitor, and Report Progress
<ul style="list-style-type: none"> • Social Media • Website • Special Events • Signage • School Brochures • Mailers/Flyers • Marketing Giveaways 	<ul style="list-style-type: none"> • Administration • Advisors • Navigator • Faculty • Staff • Students 	Jun 2024 Ongoing	<ul style="list-style-type: none"> • Marketing Plan • Master Calendar • Funding for Publications 	<ul style="list-style-type: none"> • Pictures • Enrollment Data • Website Analytics • Event Evaluations

Action Item #4: Provide a Disability Support Service Resource Room.

Rationale: Our aim is for services within the school community to include equity and inclusivity for all students to receive instructional services and tools needed to achieve positive learner outcomes. Allocating a space will create and ensure a supportive learning environment that addresses student access and success with expanded learning experiences, including additional educational and vocational opportunities.

Action Steps	Person(s) Responsible	Timeline for completion	Resources Needed	Methods to Assess, Monitor, and Report Progress
<ul style="list-style-type: none"> • Identify useable, accessible, and safe space • Design the best use of space 	<ul style="list-style-type: none"> • Administration • DSS Advisor • Plant Manager 	Jan 2023	<ul style="list-style-type: none"> • Resource Room Space • Student Input for Services Needed • Student/Teacher Survey for Planning 	<ul style="list-style-type: none"> • List of Available Space • Outcome of Surveys
Identify funding sources for adaptive equipment, accessible furniture, and staffing	<ul style="list-style-type: none"> • Central Office • Administration • DSS Advisor • Net@Work Committee 	Apr 2024	<ul style="list-style-type: none"> • Funding from Central Office • Quotes for Adaptive Equipment and Accessible Furniture 	<ul style="list-style-type: none"> • Monitor Purchases • Student Surveys